



## Minutes

### Western Community Engagement Forum Partnership Board

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Venue:	Hillam and Monk Fryston Community Centre, Old Vicarage Lane, Monk Fryston, LS25 5EA
Date:	Tuesday 5 September 2017
Time:	7pm
Present:	<u>District and County Councillors</u> Councillors David Buckle, David Hutchinson and Chris Pearson.  <u>Co-opted members</u> Andy Pound (Chair), Howard Ferguson, Jenny Mitchell, Jenny Prescott, Rita Stephenson and Stuart Wroe.
Officers present:	Chris Hailey-Norris (Development Officer, Selby District AVS) and Palbinder Mann (Democratic Services Manager, Selby District Council)
Public:	4

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#### 15. APOLOGIES FOR ABSENCE

Apologies for absence were received from Councillor John Mackman, David Nicklin and Roy Wilson.

#### 16. DISCLOSURES OF INTEREST

There were no disclosures of interest.

The Chair decided to amend the running order of the agenda so that the funding application listed at item 6 was taken first due to the applicants being present.

## 17. PROJECT FUNDING APPLICATION

Kay Smith from Peter Pan Nursery presented the application which was for £5,255 to undertake a refurbishment of the charity shop associated with the nursery. It was noted that the shop raised funds for the Peter Pan Nursery which offered care to children and families in the community with additional needs. The applicant also confirmed that a funding application had also been submitted to the Masonic foundation and were awaiting a decision on how funding would be provided.

The Board considered the application and were very supportive of the services that the nursery provided. They however raised concern that the shop was located in a building that was leased and therefore there was no long term security that the shop would remain in the current location. The Board were satisfied that the application met the requirements of the funding framework. Following discussion of the application, the Board recommended that £2,500 should be awarded based on the following conditions:

- The applicants provide three quotes for the work to be undertaken.
- The applicants came forward with ideas of developing the project further to discuss with Chris Hailey Norris.
- The applicants provided an update in six months on how other local community groups have benefited from the refurbishment.

The Board also encouraged that the applicants obtain long term security from the owner regarding the current building the shop was located in.

### **RESOLVED:**

**To approve the grant of £2,500 to the Peter Pan Nursery for the work required in the refurbishment of the Charity Shop with the following conditions:**

- 1) The applicants provide three quotes for the work to be undertaken.**
- 2) The applicants came forward with ideas of developing the project further to discuss with Chris Hailey Norris.**
- 3) The applicants provided an update in six months on how other local community groups have benefited from the refurbishment.**

## 18. MINUTES

The Partnership Board considered the minutes of the meeting held on 27 June 2017.

### **RESOLVED:**

**To confirm as a correct record the minutes of the Partnership Board meeting held on 27 June 2017.**

## **19. CHAIR'S REPORT**

The Chair reported that there would be a CEF Chairs meeting at Selby District Council in the near future.

## **20. BUDGET REPORT**

The latest budget report had been published with the agenda, showing a remaining balance of £13,957.76.

**RESOLVED:**

**To note the update.**

## **21. FUNDING SUB-COMMITTEE RECOMMENDATIONS**

The Funding Sub-Committee Members presented the recommendations from the Funding Sub-Committee concerning the funding applications that had been submitted.

### **21.1 South Milford Baby and Toddler Group**

The application was for £1,000 towards the cost of new toys for the South Milford and Baby Toddler Group. The application confirmed that the group had been operation for over 33 years and had been set up by a local parent to allow the opportunity for parents and carers and their young children to meet up on a regular basis. The Funding Sub-Committee had recommended that the grant of £1,000 should be awarded.

### **21.2 Monk Fryston Time Team**

The application was for £924 towards the design and production of a village history trail booklet incorporating local walks. The application confirmed that the group had been set up in 2009 by local residents to research the history and origins of the community. The Funding Sub-Committee had recommended that the grant of £924 should be awarded.

**RESOLVED:**

**To approve the recommendations of the Funding Sub-Committee, as detailed above.**

## **22. UPDATE ON PREVIOUS GRANTS AND PROJECTS**

It was noted that no further updates had been received since the last meeting.

The AVS Development Officer stated he was looking into obtaining plaques that would be situated in locations where funding had been provided by the CEF for

grants or projects. The Board were very supportive of this idea for the Western CEF and agreed that it should be discussed at the next CEF Chairs meeting for possible roll out to other CEFs.

### **23. ISSUES TABLE**

The Board considered the Issues Table and made the following updates:

- With regard to the discussion at the previous forum on flooding, the Board were informed that a meeting had taken place at Leeds City Council to discuss how to take the work forward. It was agreed that this would be raised with Paul Tweed from the North Yorkshire County Council flooding team to get an update.

The Board were also informed that flooding improvement works had been carried out at Allerton Bywater which would result in substantial improvements to flooding prevention for the area.

- Positive feedback was provided regarding the removing of fly tipping once it was reported to the Council. With regard to fly tipping signs, the Board asked the Democratic Services Officer to let Chris Hailey Norris know how many signs needed to be ordered. In addition to the ones currently order, it was noted that Fairburn Parish Council wanted 12 signs.
- With regard to item 9, it was agreed that clarification would be sought on the latest situation with the land.
- It was agreed to add the issue with buses onto the issues table as the removal of the bus service had left Brotherton, Fairburn, Byram and Burton Salmon with no public transport access. It was agreed that the Chair would look into the provision of community transport as an interim solution.

It was also agreed that the issue would be raised with the local MP, Nigel Adams and the Parish Councils were also encouraged to write to the MP themselves.

#### **RESOLVED:**

**To note the update and to ask the Democratic Services Officer to amend the Issues Table.**

### **13. COMMUNITY DEVELOPMENT PLAN UPDATE**

The updated Community Development Plan was circulated to the Board

#### **RESOLVED:**

**To note the updated Community Development Plan.**

## 14. NEXT MEETINGS

It was agreed to move the date of the next Forum from 24 October 2017 to 7 November 2017 and that the following items would be included on the agenda:

- Update from Sherburn Craft and Food Festival
- Update from the local library and schools
- Update from the Eversley Park Centre

The Board requested that the meeting be held at the Eversley Park Centre and if that was not available, then at Sherburn Library. The Chair also reiterated that all agencies should be present for the Market Place session.

**RESOLVED:**

**To note the change of date and the agenda for the next meeting.**

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The meeting closed at 8.25pm.